

## Steering Committee

### Minutes

of meeting held in Kilmorack Hall  
at 7.30pm on Monday 8<sup>th</sup> June

Present		Apologies	In Attendance
Steve Byford	Calum Fraser	John Lister-Kaye	Andrew Franklin
John Graham	Mark Hedderwick		
Mia Scott	Andrew Leaver		
Philip Knott	Peter Masheter		
Graeme Scott	Lara McDonald		
Alisdair Stewart	Gavin Cormack		

Item	Action
<p>Graeme Scott welcomed Gavin Cormack to his first meeting as a Committee member and also Andrew Franklin attending the meeting on behalf of Eilean Aigas Estate.</p>	
<p><b>1 Minutes of meeting of 25<sup>th</sup> May</b> The minutes were approved by Lara McDonald and seconded by Mark Hedderwick.</p>	
<p><b>2 Feasibility Study</b></p> <ul style="list-style-type: none"> <li>• Three tenders were received. After scoring by the Committee a short list of two were invited to meet and walk the Forest with Graeme Scott, Peter Masheter, John Graham and Mia Scott on Sunday 31<sup>st</sup> May.</li> <li>• Following these meetings the four Committee members re-scored both consultants and Bell Ingram was unanimously recommended.</li> <li>• This recommendation was e-mailed to the full Committee and in the absence of any objection Bell Ingram have been appointed to undertake the feasibility study / business plan.</li> <li>• Andrew Leaver to issue a letter of contract to Bell Ingram.</li> <li>• Bell Ingram have requested a variety of information which is held by FCS. Andrew Leaver to broker contact between Bell Ingram and FCS to allow direct flow of information.</li> </ul>	<p>A Leaver</p> <p>A Leaver</p>
<p><b>4 Website and other communication</b> → Website</p> <ul style="list-style-type: none"> <li>• John Graham has secured three website addresses: <ul style="list-style-type: none"> <li>○ <a href="http://www.aigasforest.org.uk">www.aigasforest.org.uk</a></li> <li>○ <a href="http://www.aigasforest.co.uk">www.aigasforest.co.uk</a></li> <li>○ <a href="http://www.aigasforest.info">www.aigasforest.info</a></li> </ul> </li> <li>• .org.uk will be the main address used at the moment. The other addresses will be of more use in the future</li> <li>• At this time all point to a webpage with information on</li> </ul>	



## Aigas Community Forest

	<p>discussion on the community boundary.</p> <ul style="list-style-type: none"> <li>• Steve Byford will be asking local postal staff to identify the postcodes within a 4km radius of the Forest. This will hopefully be complete by next meeting, 22<sup>nd</sup> June.</li> <li>• Andrew Franklin offered to see if Eilean Aigas hold aerial photographs the Committee can use</li> <li>• It was felt that, once complete, the combination of mapped postcodes and the visual study undertaken by Mia will provide a clear rationale for a boundary which can then be presented to the community for ratification.</li> <li>• It was agreed to arrange a public meeting by 1<sup>st</sup> July at the latest, at which the boundary will be presented and Bell Ingram can conduct community research.</li> <li>• Andrew Leaver to identify Hall availability and agree a date for public meeting with Bell Ingram</li> <li>• Andrew Leaver to include date of public meeting in newsletter (Item4, above)</li> </ul>	<p>A Leaver</p> <p>A Leaver</p>
6	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>• Lara McDonald has been offered a complimentary 'Beetle Study' from Highland Birchwoods. This will provide environmental information on the Forest. It was agreed this should go ahead.</li> <li>• Graeme Scott thanked members for forwarding information on potential funding sources. Lara McDonald agreed to start compiling a database of potential funders. All leads to be sent to Lara and copied to Andrew Leaver and Graeme Scott.</li> <li>• Mia Scott has identified a lobbying group 'Local People Leading' which is campaigning in favour of an improvement to the public sector financial support for community buy-out. It was agreed to follow this up and, if appropriate, support this lobbying.</li> </ul>	<p>L McDonald</p> <p>M Scott A Leaver</p>

## Aigas Community Forest

<b>Summary of Actions from Meeting</b>		
<b>Ref</b>	<b>Action</b>	<b>Person Responsible</b>
5/1	Issue a letter of contract for the feasibility study / business plan to Bell Ingram	Andrew Leaver
5/2	Broker contact and information flow between FCS and Bell Ingram	Andrew Leaver
5/3	Keep webpage up to date	John Graham
5/4	Make changes to newsletter. Provide copies to Steve Byford, Calum Fraser, Lara McDonald and Gavin Cormack for distribution.	Andrew Leaver
5/5	Circulate PDF version of newsletter to Committee and contact list from public meeting of 25 <sup>th</sup> March	Andrew Leaver
5/6	Compile a mailing list of people who have requested to be kept up to date on ACF activity	Lara McDonald
5/7	Confirm fee with Douglas Graham for legal work and initiate company formation process	Mia Scott
5/8	Arrange opening of a bank account for the Steering Committee with the Bank of Scotland	Andrew Leaver John Graham
5/9	Arrange a date for a public meeting with Hall and Bell Ingram	Andrew Leaver
5/10	Include date of public meeting in newsletter	Andrew Leaver
5/11	Start a database of potential funders from information provided by Committee and other contacts	Lara McDonald
5/12	Find out more about Local People Leading and support their lobbying if appropriate	Mia Scott Andrew Leaver

<b>Chair</b>	<b>Date</b>